



**LITTLEFIELD UNIFIED SCHOOL DISTRICT #9
GOVERNING BOARD MEETING
Administrative Services Site
3490 East Rio Virgin Road
Thursday, April 14, 2022
5:00 P.M.**

Mission Statement

The Littlefield Unified School District is committed to excellence. Therefore, we are committed to providing opportunities for all students to learn and develop socially, emotionally, and academically. We are committed to providing resources to our students, parents and teachers in an ongoing effort to help students transition from childhood to adulthood.

1. CALL TO ORDER:

Board President Graham called the meeting to order at 5:00 p.m. There were two (2) members of the public in attendance. There were no members absent and Board Member Burch was on the phone for the meeting.

2. ROLL CALL:

Sonny Graham, Board President
Susan Burch, Board Secretary
Patricia Schoppmann, Board Member
Michael Fagnan, Board Member
Rena Moerman, Board Member

Darlene McCauley, Superintendent/Principal
Jeremy Clarke, Elementary Principal
Kevin Boyer, Business Manager
Sheree Goessman, District Secretary

CEREMONIAL ITEMS

- 3. Pledge of Allegiance: By invitation of Board President.
- 4. Monthly Employee Shout Out.

Mrs. McCauley recognized Ryan Cowley as the monthly Employee Shout Out. She noted Mr. Cowley started as a teacher at the Elementary School before moving to the High School. She said he's a hard worker and a very pleasant person. He started a chrome book repair class this year.

AGENDA

5. Consideration of approval of the April 14, 2022 LUSD9 Board Meeting agenda.

Mrs. Goessman asked that Tonya Snyder be removed from item #15. Board President Graham asked that item #17d be removed from the consent agenda for discussion.

Board Member Moerman made a motion to approve the agenda as amended, seconded by Board Member Schoppmann. The motion passed unanimously.

**Board Member Fagnan: Yes
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Yes
Board Secretary Burch: Yes**

PUBLIC COMMENT

At this time, the public may speak to the Governing Board on topics of concern with the public body's jurisdiction, even if the topic is not specifically included on the agenda. The public must state their full name for the record and will be allowed up to three minutes to address the Governing Board. No action will be taken as a result of public comments. The Board expects that citizens who address the board will present concerns regarding the activities in question rather than make personal attacks upon Board Members, District Personnel or other persons in attendance or absent. In addition, questions or comments on matters that are currently under legal review will not be accepted.

6. Public Comment.

Board President Graham read a public comment that was submitted by Lulu Avila regarding the selection of the Dean of Students. Mrs. Avila expressed her opinion that the Administration has become very lenient on some students and staff. She wrote that in her opinion the person being recommended for the Dean of Students position is not a fit for the position. She said a person for this position must be fair, professional, patient, courteous, respectful, and give a good example to the kids.

Deborah Allen said she's had children in this school district for the last 12 years, with her youngest child at the Jr/Sr High School in special education the last two. She expressed her opinion that the last two years with SPED have been the only positive years. She said they have done an amazing job at the high school. She noted the SPED teacher at the Jr/Sr High School is the only one who has been able to right a positive IEP for her child in 10 years. She further expressed her opinion that the SPED Department at the Jr/Sr High school is the greatest it's ever been.

INFORMATION AND DISCUSSION:

7. Mr. Boyer, Business Manager.
 - a. Budget Update
 - b. Student Activity Balance.
 - c. Food Service Financial.



- d. Maintenance Quarterly Report.
- e. Student Membership update.
- f. Water heater updates.
- g. Other

Kevin Boyer reviewed the budget update, student activity balance, and food service financial. Mr. Boyer said we are doing a summer school program this summer. Kids zero to 18 can have a free meal in June. He said he believes a student would need to pick up their own meal and noted we can advertise throughout the community. Board Secretary Burch asked if the fresh fruit grant is done. Mr. Boyer said there are still some funds encumbered. He said it will probably be enough until the end of this month. Board Secretary Burch said she understands they have two new employees in Food Services. Mr. Boyer said yes. Board Secretary Burch asked if they will continue to receive the stipend. Mr. Boyer said yes they will receive it through this pay period.

Mr. Boyer reviewed the maintenance report. Board Secretary Burch asked how many times we have to sample the water. Mr. Boyer said it is done every month by the sampling company. He noted sometimes their billing process is billed late.

Mr. Boyer reviewed ADM projections for next year. He noted our money comes from our student enrollment. Our 100 day count this year was 338. He noted his estimate for next year's enrollment is 348 students.

Mr. Boyer advised at the elementary school the water heater sprung a leak. We contacted the company that installed the water heater and they ordered a new water heater for us and the date keeps getting pushed back. At the high school we have a water heater in the 200 hallway that went out and we are in the process of getting quotes. Board Secretary Burch asked how long they usually last. Mr. Boyer said the warranty is a 5 year warranty and was installed at the elementary 6 years ago.

- 8. Mr. Jeremy Clarke, Elementary Principal
 - a. School Updates
 - b. Upcoming Dates (Calendar in Backup)
 - c. Other

Mr. Clarke said they received some feedback regarding taco night. Next year they will have regular tacos or something else.

Mr. Clarke reviewed the upcoming events. Board Member Moerman said she's concerned about the playground equipment. Mr. Clarke said they received one quote for \$117,000. The expensive part is not the structure. Board President Graham asked how the split classrooms are doing. Mr. Clarke said they are doing well and will need to do again this next school year.

- 9. Mrs. McCauley, Superintendent/Principal
 - a. School Update.

- b. Upcoming Dates (Calendar in Backup)
- c. Dress Code.
- d. Other.

Darlene McCauley said they are finished with testing. She then reviewed the upcoming dates. She noted this Saturday is the prom and that Casablanca is very generous every year and hosts the prom.

Mrs. McCauley said we've had some behavior issues that have popped up with student dress code. She noted they are seeing problems with kids wearing the hood part of hoodies and clothing with inappropriate materials. She said she thinks it has decreased since the announcement has gone out.

- 10. Board Reports.
 - a. Other

CONSENT AGENDA

Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Littlefield Unified School District Office, located at 3490 East Rio Virgin Road, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

Board Member Moerman made a motion to approve the consent agenda, excluding item #17d. Board Member Schoppmann seconded the motion and it passed unanimously.

**Board Member Fagnan: Yes
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Yes
Board Secretary Burch: Yes**

- 11. Consideration of approval of the February 25, 2022 Retreat Minutes and the March 10, 2022 Regular Governing Board Meeting Minutes.
- 12. Consideration of approval of Vouchers and Stipends:
 - a. LUSD9 Payroll Vouchers: 20/2220 and 21/2221.
 - b. LUSD9 Vouchers: 1017 and 1018.
 - c. Stipends
 - i. Summer School Stipends
 - a) 5 Teachers at \$35 per hour
 - b) 2 School Aides at \$15 per hour
 - c) 2 Food Service Workers \$12.80 - \$18.50 an hour.

(Members of the public may view the content of the vouchers 24 hours prior to the board meeting in the district office.)

13. Consideration of approval of FY 2021/2022 Certified and Classified Personnel, Substitute Personnel, and Coaches per the attached list, including the following:

Name	Position	Effective Date
Rosales, Emily	Food Service Worker	03/09/2022
Santos, Kenia	Food Service Lead	04/06/2022

14. Consideration of approval of the following staff resignations/terminations:

Name	Position	Effective Date
Mendoza, Nancy Ramos	School Aide	04/15/2022

15. Consideration of approval of FY 2022/2023 Certified Personnel as per the attached list, including the following:

Name	Position	Effective Date
Abbott, Brandon	Jr/Sr High School Teacher	08/04/2022
Allen, Mike	Elementary School Teacher	08/04/2022
Beig, Kimberly	SPED Director / Elementary Teacher	08/04/2022
Cowley, Ryan	Jr/Sr High School Teacher	08/04/2022
Edwards, Cheryl	Jr/Sr High School Teacher	08/04/2022
Gonzales, Savanna	Elementary School Teacher	08/04/2022
Granecki, Penny	Elementary School Teacher	08/04/2022
Hatfield, Clark	Jr/Sr High School Teacher	08/04/2022
Knowlden, Jana	Elementary School Teacher	08/04/2022
Leany, Kevin	Jr/Sr High School Teacher	08/04/2022
Leavitt, David	Jr/Sr High School Teacher	08/04/2022
McMillan, Gareth	Elementary School Teacher	08/04/2022
Northington, Courtney	Elementary School Teacher	08/04/2022
Pickett, Haley	Elementary School Teacher	08/04/2022
Roberts, Hannah	Elementary School Teacher	08/04/2022
Rodriguez, Sara	Elementary School Teacher	08/04/2022
Snyder, Tonya	Jr/Sr High School Teacher	08/04/2022
Stanfield, Geneane	Elementary School Teacher	08/04/2022
Wright, Kimberly	Elementary School Teacher	08/04/2022
Wymer, Brandy	Elementary School Teacher	08/04/2022
Zarate, Isela	Elementary School Teacher	08/04/2022
Zuk, Kortney	Elementary School Teacher	08/04/2022

16. Consideration of approval of FY 2021/2022 Classified Personnel as per the attached list, including the following:

Name	Position	Effective Date
Call, Patricia	School Aide	08/04/2022
Clark, Tracy	Bus Driver	08/04/2022
Cobian, Rigoberto	Facility Maintenance Director	07/01/2022
De Santiago, Luiz	Maintenance	07/01/2022
DeLong, Aya	School Aide	08/04/2022
Fourman, Christine	School Aide	08/02/2022
Garcia, Vicente	Maintenance	07/01/2022
Gasparro, Elaine	School Aide	08/04/2022
Goessman, Sheree	District Secretary/HR	07/01/2022
Griffiths, Allison	School Aide	08/04/2022
Hershberger, Kacy	Custodian	07/01/2022
Hoggard, Celia	School Aide	08/04/2022
Horton, Rosann	Bus Driver	08/04/2022
Jenkins, Sandy	Custodian	07/01/2022
Lindberg, Gary	Custodian	07/01/2022
Lyday, Denise	School Aide	08/04/2022
Martinez, Salud	Elementary Office Manager	07/11/2022
Ortega, Maria	Food Service Worker	08/04/2022
Oster, Kortney	School Aide	08/04/2022
Peterson, Mervin	Bus Driver	08/04/2022
Rauterkus, Jeane	School Aide	08/04/2022
Reyes-Vasquez, Isabel	School Aide	08/04/2022
Rosales, Emily	Food Service Worker	08/04/2022
Ruth, Chandler	Accounting Specialist	07/01/2022
Santos, Kenia	Food Service Lead	08/04/2022
Tsinnijinnie, Beverly	Bus Driver/Trainer	08/04/2022

17. Consideration of approval of FY 2022/2023 Administrative & Director Personnel Contracts as per the attached list, including the following:
- a. Darlene McCauley, Secondary Principal & Superintendent (Amendment).
 - b. Jeremy Clarke, Elementary Principal.
 - c. Kevin Boyer, Business Manager.
 - d. Christy Lindberg, Dean of Students.
 - e. Rigo Cobian, Director of Facilities and Maintenance.
 - f. Consuelo Avila, Director of Food Services

Board Member Moerman made a motion to approve item #17d per the recommendation of Mrs. McCauley, seconded by Board Member Schoppmann. The motion passed with 3 ayes and 2 nays.

**Board Member Fagnan: Yes
Board President Graham: No
Board Member Moerman: Yes**

Board Member Schoppmann: Yes
Board Secretary Burch: No

18. Consideration of approval of annual \$600 phone allowance for the 2022/2023 School year for the following positions:
 - a. Sheree Goessman, Human Resources Mgr./District Secretary
 - b. Athletic Director
19. Consideration of approval of language additions on the FY 2022/2023 Classified Salary Schedule, Director Salary Schedule, and Certified Salary Schedule.

ACTION ITEMS AND/OR DISCUSSION

20. Consideration of approval of donations received by the District per Policy KCD.
 - a. Tina Jackson - \$100 to Kindergarten
 - b. Mesquite Rotary - \$2500 Books for Elementary School
 - c. Cindy Allen - \$750 worth of Art equipment.
 - d. Pepsi-Cola Company – donation of Gatorade to Elementary School

Mrs. McCauley reviewed the donations.

Board Member Fagnan made a motion to approve the donations, seconded by Board Member Moerman. The motion passed unanimously.

Board Member Fagnan: Yes
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Yes
Board Secretary Burch: Yes

21. Discussion and possible action regarding reasons to grant appeals to the \$2500 liquidated damages clause in the Certified Teacher Contract.

Board Member Moerman said Section A should said it should say employee and/or family. Board President Graham asked about advancement in position as a request for a waiver. It was decided that would be deleted from the form. It was asked what would fall under Circumstance beyond control. Board Member Fagnan said it could be a parent that needs taken care of. He said all of these issues should be heard during an executive session.

Board Member Moerman suggested language be added to the form stating these items will be presented during an executive session.

Board Member Moerman made a motion to bring the revised exhibit back to the next meeting, seconded by Board Member Fagnan. The motion passed

unanimously.

Board Member Fagnan: Yes
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Yes
Board Secretary Burch: Yes

22. Review and discussion of parent, student, and teacher surveys.

Mrs. McCauley distributed the survey samples. 1) Elementary school parent survey. Darlene asked the governing board for their input on questions they would like to see. Board Member Moerman said she would like to bring back this item back next meeting to have time to review. Mrs. McCauley reviewed the parent survey. She then reviewed the student survey. She had a recent visit from the state and he recommended the CSI site visit survey. She noted she also threw in a bullying survey.

23. Consideration of approval Beaver Dam Jr/Sr High School Fees for 2022/2023 School Year and authorization to allow the School Principal to waive the fees as deemed fit.

- a. Student Activity Fee - \$30 during Early Registration and \$40 after Early Registration.
- b. Pay to Play Fee of \$25.00.
- c. PE Uniform Fee of \$15.00.

Mrs. McCauley requested the fees be approved for next school year. Board Secretary Burch asked if it's against any ruling to put something on our Facebook page and asked if anyone would like to donate or sponsor a student for the sports program or drama program. Mrs. McCauley thought that was a good idea. Board Member Fagnan said he would like to know a ballpark figure of how many students have trouble paying some of these fees. Mrs. McCauley said she usually ends up waiving 5-8 students for the activity fee. She noted she also had a few waivers for the pay to play. Mrs. McCauley said this past year was the first year for the PE uniforms and said she had a handful of students step up and pay that. Board Member Moerman said she thinks it's a good idea and feels we shouldn't confuse it with the tax credit. Mr. Boyer noted tax credits could be used for the pay to play fee. Board Member Fagnan suggested having the Superintendent let the Governing Board know how many kids need help paying the fees.

Board Member Fagnan made a motion to approve the fees, seconded by Board Member Moerman. The motion passed unanimously.

Board Member Fagnan: Yes
Board President Graham: Yes
Board Member Moerman: Yes

Board Member Schoppmann: Yes
Board Secretary Burch: Yes

24. Consideration of approval of an increase to the Beaver Dam Elementary School Student Activity Fees for FY 2022/2023 from \$20 to \$25 and authorization to allow the School Principal to waive the fees as deemed fit.

Darlene McCauley said staff is requesting the Elementary Activity Fee be increased to \$25.

Board Member Moerman made a motion to approve the fee increase for Beaver Dam Elementary, seconded by Board Member Fagnan. The motion passed unanimously.

Board Member Fagnan: Yes
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Yes
Board Secretary Burch: Yes

25. Consideration of approval of an amendment to the contract between Littlefield Unified School District and Root For Kids for FY 2022/2023.

Board President Graham made a motion to approve the contract amendment with Root For Kids for FY 2022/2023, seconded by Board Member Moerman. The motion passed unanimously.

Board Member Fagnan: Yes
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Yes
Board Secretary Burch: Yes

26. Consideration of approval of an amendment to the lease agreement with Virgin River Domestic Waste Water Improvement District for FY 2022/2023.

Board Member Moerman made a motion to approve the amendment to the agreement with Virgin River Domestic Waste Water Improvement District for FY 2022/2023, seconded by Board President Graham. The motion passed with 4 ayes and 1 abstention.

Board Member Fagnan: Yes
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Abstain

Board Secretary Burch: Yes

27. May Agenda Items.

1) Survey. 2) Liquidated Damages Form. 3) ADOT Water user agreement. 4) Amended budget. 5) Graduation.

INFORMATION ITEMS

28. News articles about the schools.

29. Upcoming Governing Board Conferences:

- a. I am on the Ballot...Now What? – ASBA Webinar – May 17, 2022 @ 5:00 p.m.
- b. I was Elected...Now What? – ASBA Webinar – November 17, 2022 @ 5:00 p.m.

30. Notification of Regulations and Exhibits:

- a. Regulation DD-R: Funding Proposals, Grants, and Special Projects
- b. Exhibit: DD-E: Funding Proposals, Grants and Special Projects.

31. Mohave County Rules of Order.

ADJOURNMENT

Board Member Fagnan made a motion to adjourn the meeting, seconded by Board Member Moerman. The motion passed unanimously.

**Board Member Fagnan: Yes
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Yes
Board Secretary Burch: Yes**

The meeting was adjourned at 6:23 p.m.

Sonny Graham, Board President

Darlene McCauley, Superintendent

Respectfully Submitted by:



Sheree Goessman, District Secretary